



South Fayette Township School District

Committee Meeting of the Whole

Tuesday, June 20, 2023
7:30 PM

REVISED AGENDA

MEETING CALLED TO ORDER – President Len Fornella

- Pledge of Allegiance
- Presentation – 2023-2024 Final Budget – Brian Tony, Chris Juzwick (approval required June 27, 2023)

AGENDA APPROVAL:

1. The Superintendent and Solicitor recommend Board approval of the June 20, 2023, **revised** Committee Meeting agenda.

I. CONSENT AGENDA (*data in lilac*) (includes common items, such as but not limited to: Minutes, Financial Reports, Tax Refunds, Gift/Donations, Expenditures)

1. Approval of the Minutes from the following Board Meetings:

Committee Meeting of the Board	Tuesday, May 16, 2023
Regular Board Meeting	Tuesday, May 23, 2023

2. Approval of the following Financial Reports which have been reviewed by the Superintendent and Secondary Administration:

Athletic Fund	Mark Keener
High School Activity Fund	Chris Juzwick
<i>(Information will be provided at the June 20 meeting.)</i>	
Middle School Activity Fund	Chris Juzwick
<i>(Information will be provided at the June 20 meeting.)</i>	
Board Summary Report (May 2023)	Chris Juzwick

3. Expenditures were submitted for Board review to be approved at the Regular Board Meeting. *(information provided)*

Superintendent’s Monthly Report – Dr. Michelle Miller

II. BUSINESS OFFICE (*data in blue*)

1. The Superintendent, Director of Finance Brian Tony, and Director of Transportation Brandon Soubie recommend Board approval to award the bid to lease/purchase buses. The buses will be

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purchased through a lease schedule with Huntington Public Capital Corporation. The terms will be for 60 months; the tax exempt interest rate will be 4.82% and the total purchase price for two-72 passenger buses, two-48 passenger buses, one-27 passenger van, and 1-9 passenger unlit van will be \$665,940.00, **according to the Resolution and Declaration of Official Intent document. (needs Board action taken on June 20)**

2. The Superintendent and Director of Finance Brian Tony recommend Board approval to adopt revised Resolution 23-02 for the 2023-2024 school year permitting taxpayers to pay their real estate taxes in three (3) installments. *(information provided)* **(needs Board action taken on June 20)**
3. The Superintendent recommends Board approval of the following 2023-2024 tuition rates for non-resident students. This amount is determined by the Pennsylvania Department of Education in accordance with the requirements of Section 2561 of the Pennsylvania School Code. **(needs Board action taken on June 20)**

Grades 7 through 12	\$13,138.92
Grades K through 6	\$10,159.96
Kindergarten (1/2 elementary)	\$ 5,079.98

4. Consider the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to adopt the Final Budget for the 2023-2024 school year. The final budget revenue of \$_____ and expenses of \$_____ would balance with a _____ millage rate and borrowing from the fund balance in the amount of \$_____.
5. Consider the recommendation of the School District Solicitor, the Superintendent, and Director of Finance Brian Tony for Board approval to adopt Resolution 23-01, 2023 Homestead and Farmstead Exclusion, for the District to reduce property taxes, for qualified homestead/farmstead properties by \$173.06. In accordance with the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006) the District must reduce property taxes beginning July 1, 2023.

III. PERSONNEL *(data in pink)*

For Minute purposes, the Superintendent proudly announces that tenure has been earned by the following teachers who have been employed since September 2017, November 2018, June 2019, January 2020, and August 2020, and have fulfilled all requirements as set forth in Pennsylvania School Code, Title 24, PS 11-1108.

- Victoria Schreffler, Special Education, High School
- Monica Devlin, Kindergarten, Elementary School
- Lauren Cribbs, Media Specialist/Librarian, Elementary School
- Rachel Davis, English/Language Arts Grade 6, Middle School
- Sarah Pruss, English/Language Arts/Social Studies Grade 6, Middle School
- Natalie Guiser, Science Grade 6, Middle School
- Alexandra Toras, Consumer Science, Middle School
- Taylor Connors, Guidance Counselor, Middle School
- Misty Menarcheck, Certified School Nurse, Middle School
- Katelyn Romain, School Psychologist
- David Houseman, Guidance Counselor, High School
- Victoria Chagnon, Health/Physical Education, High School
- Garrett Del Re, Social Studies, High School
- Bradley Franjione, Math, High School

- Katherine Hulings, Chemistry, High School
 - Laura Nagel, Math/English/Language Arts Grade 7, Middle School
1. The Superintendent and Director of Finance/HR recommend Board approval of an amendment to the current Collective Bargaining Agreement with the South Fayette Township Education Support Professionals Association to reflect the addition of the Technology Assistant positions to the bargaining unit. **(needs Board action taken on June 20)**
 2. The Superintendent recommends Board approval of the resignation of the Communications Director, effective on or about August 4, 2023. **(needs Board action taken on June 20)**
 3. The Superintendent, Director of Finance, and Director of Transportation recommend retroactive Board approval of the Parking Attendants for the commencement ceremony held on Thursday, June 8, 2023. **(needs Board action taken on June 20)**
 4. The Superintendent, Director of Finance, and Director of Transportation recommend retroactive Board approval of the Shuttle Drivers for the commencement ceremony held on Thursday, June 8, 2023. **(needs Board action taken on June 20)**
 5. The Superintendent and Director of Transportation recommend Board approval of two Bus Aides, retroactive to April 11, 2023. **(needs Board action taken on June 20)**
 6. The Superintendent and Elementary School Principal recommend Board approval of the resignation of a Special Education Permanent Substitute teacher in the Elementary School effective for the 2023-2024 school year. **(needs Board action taken on June 20)**
 7. The Superintendent and Administrators recommend Board approval to hire for the following positions for the 2023-2024 school year, due to retirements and resignations: **(needs Board action taken on June 20)**
 - Grade 1 teacher in the Elementary School
 - Grade 3 teacher in the Intermediate School
 - BCIT teacher in the High School
 - Physics teacher in the High School
 - Special Education teacher in the Intermediate School
 - Special Education Permanent Substitute teacher in the Middle School
 - Classroom Paraeducator in the Elementary School
 8. The Superintendent and Administrators recommend Board approval of the following mentor teacher EPRs for the 2023-2024 school year: **(needs Board action taken on June 20)**
 - Grade 1 teacher in the Elementary School
 - Grade 3 teacher in the Intermediate School
 - BCIT teacher in the High School
 - Physics teacher in the High School
 - Special Education teacher in the Intermediate School
 - Special Education Permanent Substitute teacher in the Middle School
 - Special Education Permanent Substitute teacher in the Elementary School
 9. The Superintendent and Director of Student Support Services recommend Board approval of Substitute Personal Care, Classroom Paraeducators, and Teachers for the ESY program in the Summer of 2023. **(needs Board action taken on June 20)**

10. The Superintendent and Administrators recommend Board approval for teachers to use half days for sick, family sick, and personal days, beginning with the 2023-2024 school year. **(needs Board action taken on June 20)**
11. The Superintendent and Administrators recommend Board approval of (call as needed) teacher and support substitutes, pending receipt of required documents, for the **2022-2023** and 2023-2024 school years. **(needs Board action taken on June 20)**
12. The Superintendent and Director of Student Support Services recommend Board approval for a student from Pennsylvania West University, to complete their school psychology internship with School Psychologist/Assistant Director of Student Support Services, pending receipt of required documents, effective for the 2023-2024 school year. There will be no cost to the District. **(needs Board action taken on June 20)**
13. The Superintendent and Director of Student Support Services recommend Board approval for Elementary School Nurse to be a preceptor/mentor for a BSN student at Walden University for the fall semester 2023. This student will not be on the District campus; thus, clearances are not required for this semester. There will be no cost to the District. **(needs Board action taken on June 20)**
14. The Superintendent and Aquatics Directors recommend Board approval of new hire Swim Instructors and promotions, effective retroactive to June 15, 2023. **(needs Board action taken on June 20)**
15. The Superintendent and Athletic Director recommend Board approval of the following resignations, effective for the 2023-2024 respective seasons: **(needs Board action taken on June 20)**
 - Boys Assistant Soccer Coach
 - Head 7th/8th Grade Cheerleading Coach
16. The Superintendent, Athletic Director, and High School Principal recommend Board approval of coaches for the following sports for the 2023-2024 season: **(needs Board action taken on June 20)**
 - Boys Baseball
 - Girls Softball
 - Girls & Boys Swimming/Diving
 - Track and Cross Country
 - Girls 7/8th Grade Volleyball
 - Boys Tennis
 - Boys Volleyball
 - Girls Lacrosse
 - Boys Lacrosse
 - Cheerleading
17. The Superintendent, Athletic Director, and Head Varsity Cheerleading Coach recommend Board approval of two 7/8th Grade Cheerleading Coaches, pending receipt of required documents, effective for the 2023-2024 season. **(needs Board action taken on June 20)**
18. The Superintendent, Athletic Director, and Head Varsity Girls Volleyball Coach recommend Board approval of an Assistant Girls Volleyball Coach, pending receipt of required documents, effective for the 2023-2024 season. **(needs Board action taken on June 20)**

19. The Superintendent, Athletic Director, and Head Girls Tennis Coach recommend Board approval of an Assistant Girls Tennis Coach effective for the 2023-2024 season. **(needs Board action taken on June 20)**
20. The Superintendent and Administrators recommend Board approval to hire the following personnel for the 2023-2024 school year. All positions are new and pending approval of the 2023-2024 budget:
 - BCIT teacher in the High School
 - Special Education teacher in the Middle School
 - Half-time ESL teacher in the High School
 - Half-time Orchestra teacher in the High School
 - Grade 6 Science/Social Studies teacher in the Middle School
 - Personal Care Paraeducator in the Elementary School
 - Personal Care Paraeducator in the Middle School
21. The Superintendent and Administrators recommend Board approval of the following mentor teacher EPRs for the 2023-2024 school year:
 - BCIT teacher in the High School
 - Special Education teacher in the Middle School
 - Half-time ESL teacher in the High School
 - Half-time Orchestra teacher in the High School
 - Grade 6 Science/Social Studies teacher in the Middle School

IV. EDUCATION (*data in white*)

1. The Superintendent, Assistant Superintendent Dr. Kristin Deichler, and High School Principal Dr. Laura Hartzell recommend Board approval of a Memorandum of Understanding (MOU) with Robert Morris University to offer college in high school (CHIS) courses for the 2023-2024 school year. There will be no cost to the District. **(needs Board action taken on June 20)**
2. The Superintendent, Assistant Superintendent Dr. Kristin Deichler, Curriculum Director Cristine Wagner-Deitch, and High School Principals recommend Board approval for an optional honors credit pilot program for the Digital Storytelling and Data Science courses. Students taking either of these courses may choose to receive honors credit if they complete an additional capstone project for the course. (*information provided*) **(needs Board action taken on June 20)**
3. The Superintendent, Assistant Superintendent Dr. Kristin Deichler, Curriculum Director Cristine Wagner-Deitch, and High School Principals recommend Board approval for the High School to enter into a partnership with Bots IQ for the 2023-2024 school year. There will be no cost to the District. There is potential for the District to receive a small grant for this program as a result of this partnership. (*information provided*) **(needs Board action taken on June 20)**
4. The Superintendent and Assistant Superintendent Dr. Kristin Deichler recommend Board approval to enter into an agreement for a one-year pilot with TeachFX to provide an app-based professional development tool effective for the 2023-2024 school year. The cost will not exceed \$7,500 and will be covered by funds in the Ready to Learn Grant. (*information provided*) **(needs Board action taken on June 20)**
5. The Superintendent, Middle School Principal Dr. Erin Crimone, and Director of Finance Brian Tony recommend Board approval to dispose of the attached list of Middle School language books as per Board Policy 706.1. The District will attempt to resell the textbooks; if not, they will be donated. (*information provided*) **(needs Board action taken on June 20)**

6. The Superintendent and Director of DEI Dr. Chuck Herring recommend Board approval of the Amendment to the Equity Leadership Institute Memorandum of Understanding (MOU) with Teach Plus, to extend the terms of the original agreement to December 15, 2023. *(information provided)* **(needs Board action taken on June 20)**
7. The Superintendent and Assistant Superintendent Dr. Kristin Deichler recommend Board approval of the following club proposals effective for the 2023-2024 school year: *(information provided)* **(needs Board action taken on June 20)**
 - Middle School Chess Club
 - Middle School Best Buddies
 - Middle School Baking Club

V. TRANSPORTATION *(data in green)*

1. There are no additional items to discuss.

VI. ATHLETICS *(data in salmon)*

1. The Superintendent, Director of Finance Brian Tony, and Athletic Director Mark Keener recommend Board approval to purchase a new scoreboard for the baseball field through CoStars vendor Institutional Specialties, Inc., at a total cost (includes removal of old scoreboard, delivery, and installation) of \$22,380.00. *(information provided)* **(needs Board action taken on June 20)**

VII. CONSTRUCTION *(data in white)*

1. There are no items to discuss.

VIII. MISCELLANEOUS *(data in yellow)*

1. There are no items to discuss.

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

The Board will hear comments from residents and/or taxpayers. The time limit of comments will not exceed three (3) minutes. The Board will not respond to questions during this session, but will only hear public comment. (As per revised Policy 006 – Meetings” adopted April 26, 2022)

Suspend

Executive Session may be held to discuss personnel and/or legal issues.